

# WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES

## PUBLIC WATER SYSTEM SUPERVISION PROGRAM

### FY 2003 MID-YEAR PROGRESS REPORT

Prepared May 2003

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
1.	FOCUS ACTIVITIES FOR FY '03				
1.0	CONSUMER CONFIDENCE REPORT (CCR) RULE				
1.0.1	Consumer Confidence Report Extension Agreements: Continue to implement the CCR activities as agreed upon in the EPA/State Extension Agreements.	§ 142.12	semi-annual self assessment.	N/A	On-going. Interim primacy granted Sept. 2002
1.0.2	Development and adoption of CCR regulations, including the submission of final Primacy Revision Package	§ 142.12 § 142.16(f)	By Date in Extension Agreement but no later than 8/21/02	Yes	Interim primacy granted Sept. 2002
1.0.3	Obtain Governor's waiver - submit to EPA	§ 141 subpart O	30 days after signature	Yes	Copy previously provided to EPA.

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1.0.4	Report on implementation of CCR Rule	40 CFR §31.40 §142.15 §142.16(f)	Quarterly,  11/15/01 and 11/15/02	Yes	Reports provided to EPA as required.
	States with Primacy for the CCR rule must report violations and enforcement actions directly to SDWIS				
	States without Primacy: Report CWSs that sent out CCRs and those that did not in an easy to read format,  Report similar data for the certifications	Extension Agreement	data due 8/1/2001 and 8/1/2002		On-going. CCR report provided to EPA 8-02.
1.1	<b>New Rule Implementation</b> (see Appendix E for table of effective dates, state adoption date and end date for any Extension Agreements) Development and adoption of new rules is included in Section 2.2				
1.1.0	<b>Unregulated Contaminant Monitoring Rule (UCMR)</b> - Carry out responsibilities under the mutually agreed upon Partnership Agreement (PA). Specifically those activities occurring in FY2001 are: - Provide notification to systems in State Monitoring Plan and large water systems at least 90 days before sampling must occur; - Provide sampling and reporting assistance to those water systems performing monitoring of List 1 [and List 2] contaminants; - Ensure that each system's treatment plant location(s) as latitude and longitude is reported to SDWIS; (this is in addition to the street address) - Assist EPA in obtaining water system compliance through follow-up contact with those systems non-complying. EPA will provide a list of such systems.	Partnership Agreement	on-going,  Report in semi-annual self assessment Treatment plant lat/long must be reported to SDWIS prior to UCMR data being reported to NCOD.	N/A	CWS lat/long data project is 100% complete. Non-community lat/long data is available for ≈ 90% of systems in GIS database, but has not been transferred to SDWIS/state yet. It is anticipated that 100% will be available by end of calendar year '03.  On-going assistance provided to affected water systems and EPA.

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	<b>The specific activities for FY2002 are:</b> <ul style="list-style-type: none"> <li>- Work with community water systems to include 2001 UCMR data in their CCR as applicable;</li> <li>- Provide sampling and reporting assistance to those water systems performing monitoring of List 1 and List 2 contaminants;</li> <li>- Reporting of data into EPA National Contaminant Occurrence Database (NCOD);</li> <li>- Assist EPA in obtaining water system compliance through follow-up contact with those systems non-complying. EPA will provide a list of such systems.</li> </ul>		Treatment plant lat/long must be reported to SDWIS prior to UCMR data being reported to NCOD.	N/A	On-going assistance provided to affected water systems and EPA.

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1.1.1	<p><b>Interim Enhanced Surface Water Treatment Rule (IESWTR) and Stage 1 Disinfection By-Products (DBP)</b> Continue to carry out early implementation aspects of the rule and other activities as outlined in the Letter Agreements. Specifically, this includes assisting the water suppliers with:</p> <p>Conducting the disinfection profiling monitoring for systems that request assistance.</p> <p>Collecting DBP applicability data from PWSs, if applicable (ICR systems and any other systems the state decides to require to submit the data).</p> <p>Reviewing and approving methods for calculating logs of inactivation of viruses for the disinfection profiling for systems using chloramines or ozone for primary disinfection.</p> <p>Responding to requests for approval of three years of existing operation data for disinfection profiling purposes.</p>	Letter Agreements and Extension Agreements	Semi-annual self assessments	N/A	<p>Interim approval of primacy application received from Region III on Nov. 13, 2002.</p> <p>OEHS District Offices provided instructions, when requested, on conducting profiling to water systems.</p> <p>Non applicable.</p> <p>None submitted.</p> <p>West Virginia-American Water Co.'s Kanawha Valley District data 1998-2001. Completed 1-1999 and 1-2001.</p>
	[Beginning in January 2002, implement IESWTR and Stage 1 DBP; prior to this, notify large, subpart H systems of the requirements]	Subpart P	Notification by October 2001	Yes	Completed January 1999 and January 2001
1.1.1.0	To meet the TOC removal requirements, water systems may decide to perform early monitoring, beginning 12 months prior to the compliance date for the system. States will offer compliance assistance to water systems.			Yes	January 2001 recommended early sampling. Requests for assistance handled by OEHS District Offices.

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1.1.1.1	Assist with data analysis of TTHM levels to make correlations to the increased health protection association with lower MCL  Provide annual average (or running annual average or both) TTHM data to Drinking Water Branch		February 28, 2001 for calendar year 2000 data; by February 28, 2002 for calendar year 2001 data; and by February 28, 2003 for calendar year 2002 data.	No	On-going.
1.1.2	Work with EPA to develop a mutually agreed upon Implementation Agreement for <del>LT1 - Stage 1 Rule</del>		<del>December 2000</del> [late 2001 or early 2002]	No	Currently being reviewed

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1.1.3	<p><b>Lead and Copper Rule (LCR) Minor Revisions</b> Carry out responsibilities under the mutually agreed upon Agreements</p> <p><b>State must enforce sampling of every 3 years. Report on status of getting systems back on schedule for sampling every 3 years.</b></p>	letter agreements or Extension Agreements	Semi-annual self assessments	N/A	<p>On-going.</p> <p>Submitted primacy application to Region III on January 13, 2002.</p>
1.2	<b>Training</b>				
1.2.1	Leverage both PWSS and DWSRF grant set-aside funding to increase the amount of training made available to operators of public water systems. Training on regulations, treatment technologies (particularly small system treatment technologies) and public education should be stressed. Report on the type and numbers of training courses given.		Semi-annual self assessments		<p>Grant to the WV Rural Water Association (WVRWA) to provide oversight on training courses.</p> <p>2% Technical Assistance has been utilized through WVRWA via contract from July 2002- October 2002 and was extended utilizing non-SRF monies through Sept. 2003. WVRWA has provided training classes for operator continuing education hours.</p> <p>182.5 training hours have been completed from Oct 02 - Mar 03.</p>

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1.2.2	Train State and local PWSS program staff on new and current regulations and water treatment technologies with a focus on small system treatment technology. EPA Region III will assist wherever possible.		Semi-annual self assessments		Grant to the WV Rural Water Assoc. to provide oversight on new and current regulations and water treatment technologies.
1.3	<b>Data Management</b>				
1.3.1	Follow-up to EPA <b>Data Verification Audit findings</b> - State specific issues will be addressed in Section 1.4, below. State will address major findings of report - identified as rule or contaminant areas with $\geq 15\%$ discrepancy rates when comparing the PWS file to data in SDWIS.		Semi-annual self assessments		On-going. Data verification audit conducted June 2002. Final report done October 2002.
1.3.2	<b>Lead and Copper Rule Minor Revisions (LCRMR)</b> - Preparing for the changes to the LCR reporting requirements due to the minor revisions to the rule and data reporting requirements are a priority. States may continue to report under the old requirements until January 11, 2002. After this date, SDWIS-FED will <u>no</u> longer accept data which does not meet the LCRMR reporting requirements. States not using SDWIS-State must begin development of or make changes to existing data reporting capabilities. [States using SDWIS-State will begin reporting as the modules become available.]		January 11, 2002 for proper reporting to SDWIS-Fed.  February 15, 2001 is the date that LCRMR DEEM milestone data is requested to be reported to SDWIS-Fed.	Yes	Began reporting new method May 15, 2001.

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1.3.3	<b>LCR unaddressed violations</b> - Update data on PWSs that received a violation for monitoring or missed milestones and do not have a follow-up action reported for compliance achieved (i.e., SOX) that is linked to the violation.	§142.16(c)(4)		N/A	On-going.
1.3.4	<b>Surface Water Treatment Rule (SWTR)</b> - identify PWSs with a SWTR violation that has source types other than surface. Submit new source records and delete old source if appropriate; obtain appropriate treatment data for new source, including filtration code. If violations are incorrect, delete and re-submit correct violation. Implement a QA procedure to prevent these problems from re-occurring. EPA will assist in identifying these water systems.	§142.15(a)(1) & (b)(1)		N/A	On-going.
1.3.5	For every “ <b>42</b> ” <b>SWTR violation</b> , enter follow-up action codes into SDWIS and link them to the violation. Enter treatment data into SDWIS for “ <b>42</b> ” violators that have installed filtration. EPA will assist in identifying these water systems.	§142.15(a)(1) & (b)(2)		N/A	On-going.
1.3.6	Report <b>Public Notice (PN) violations</b> on a routine basis where appropriate.	§142.15(a)(1)		N/A	On-going.
1.3.7	Improve <b>reporting of VOC, SOC and IOC M/R violations</b> , particularly nitrate/nitrite monitoring violations	§142.15(a)		N/A	On-going.



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1.3.8	For <b>new rules</b> , (CCR, PN, M/DBP, LCRMR) enter data into SDWIS. States not using SDWIS-State must develop the capability of reporting to SDWIS as per Extension/Implementation Agreements. For new rules which are in effect, but the state does not have Primacy, report information for EPA, Region III to make compliance determinations (see specific reporting needs in applicable Extension or Letter Agreements).	§142	as new modules become available.  Non-SDWIS data should be reported by the dates specified in Agreements.	N/A	On-going.

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1.4 State Specific Issues					
State Specific- West Virginia					
1.4.1	The Department of Health and Human Resources (DHHR) must evaluate their ground water PWSs for influence of surface water.	§ 142		No	As of 3/31/03, 86% of CWSs (219 systems) have been classified and 83% of the NC systems (690 systems). Remaining PWS are testing, waiting on data, conducting additional testing, or have new supply intakes. Recent drought conditions in WV has slowed progress in testing.
1.4.2	DHHR should work to improve data management and reporting to SDWIS, particularly those areas identified in the final data verification report; regulation areas identified with discrepancy rates greater than 15% should be addressed first. Nitrate M/R data discrepancies were particularly high (more than 59% for CWS and 45% for TNCWS). DHHR should focus its effort on nitrate data first, followed by: IOC, VOC, SOC, LCR, radionuclides, and nitrate M/R violations and well as enforcement information reporting. Also, TCR M/R violation data for TNCWS contained a significant amount of discrepancies.	§ 142  SDWIS Reporting Guidance		N/A	On-going. Commitment to data management improvements. Currently focusing on deficiencies noted in report.
1.4.3	DHHR must ensure adequate certified laboratory capabilities for all parameters regulated under the State’s primary drinking water regulations.	§ 142		Yes	No laboratory capacity problems have been identified.

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1.4.4	<p>DHHR must begin tracking Public Notice violations and enter all violations into SDWIS.</p> <p><b>Give detailed comments on status of tracking PN violations and reporting to SDWIS.</b></p>	§142		N/A	On-going. Tracking and violations entered into SDWIS. Version 8.0 installed April 2003.

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<b>1.5 Government Performance and Results Act (GPRA) State Reporting Measures and Key PWSS Program Performance Indicators.</b>					
GPRA Measures: Reporting for all but two measures is met by reporting the required quarterly SDWIS compliance data or through other reporting already done under other initiatives such as the Wellhead Protection Program reports. For information not already reported to EPA , reporting frequency is semi-annual. See Appendix B for the detailed list of objectives, sub-objectives and measures for the GPRA Requirements as well as all programs under EPA’s Office of Water. The following are the GPRA State Core Performance Measures and Associated Reporting Requirements:					
1.5.1	<div>1. # of community drinking water systems that will improve or maintain compliance with all health-based standards through the use of the Drinking Water State Revolving Funds.</div> <div>1. [# CWSs and population served that will comply with the CCR Rule] not new, but omitted previously</div> <div>3 % of the population served by community water systems that will receive drinking water meeting all health-based standards. *</div> <div>4 # and % of community water systems (and population served) that will be implementing programs to protect their source water. [See reporting matrix in PWSS Guidance Document]</div> <div>* [Tracked through SDWIS. No additional burden to States.]</div>	GPRA	<div>Semi-annual self-assessments.</div> <div>SDWIS data: compliance due quarterly, inventory due at least annually, but may be reported quarterly.</div>	N/A	<div>On-going.</div> <div>1. Three community water systems (Town of Bath, Town of Summersville, and Hamrick PSD) closed DWSRF loans which will either improve or maintain compliance.</div> <div>2. The number of CWS which provided CCRs prior to June 30, 2002 (were in compliance): 371 systems serving 1,173,664 pop. There were 143 CWSs which submitted CCRs and therefore came into compliance after 6-30-02 which put the total CWSs in compliance at 514 systems serving 1,355,724 pop.</div> <div>3. * Tracked by SDWIS</div> <div>4. 142 systems for 26%</div>

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1.5.2	EPA Region III PWSS Key Performance Indicators - These targets will be negotiated with each State. FY '99 will serve as the baseline. [See Table in PWSS Guidance Document]  Give detailed comments on goals and levels for 2002 and 2003.		Semi-annual self-assessment (for items not reported to SDWIS*)	N/A	On-going.
1.5.3	Consider this a place holder for the Office of Enforcement and Compliance (OECA) reporting measures. [As far as we know, there are no additional reporting requirements for the States. OECA primarily looks at SNCs, SNCs which have returned to compliance, and those SNCs which are exceptions. OECA Priorities include implementation and enforcement of microbial rules and Federal enforcement of new rules, such as the CCR.]				
2. ACTIVITIES REQUIRED TO MAINTAIN PRIMACY [See elements of §§142.10, 142.12, 142.14, 142.15, and 142.16]					
2.0 Data Management					
2.0.1	Maintain a data base management system that accurately tracks the inventory (including routine updates of system information), tracks water quality monitoring information, and calculates monitoring and reporting (M/R) and maximum contaminant level (MCL) violations for all rule implementation priorities.	§ 142.14(c)	Ongoing; Report quarterly to, and possibly request assistance from, the Region on the status of any new programming.	N/A	SDWIS / STATE is being used as our database management system with updates occurring annually.

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2.0.2	Report all violations and inventory updates for all systems, and for all rule implementation priorities, to the Safe Drinking Water Information System (SDWIS)/Federal system (FED) Also report any problems in reporting to SDWIS/FED on time.	§142.15(a) & (b)	Quarterly, within 45 days from the end of each quarter.	N/A	Updates are reported for each quarter within the required 45 days.
	SDWIS/FED reporting includes the following activities:	§142.15(a) & (b)	Quarterly, within 45 days from the end of each quarter.	N/A	On-going.
	2.0.2.1 Report all inventory updates with at least all of the mandatory reporting elements that determine grant eligibility. Refer to <i>Appendix A of the Consolidated Summary of State Reporting Requirements for the Safe Drinking Water Information System (SDWIS)</i> documentation, for the details on this reporting. <b>Effective date of revised reporting requirements was January 1, 2000.</b>				
	2.0.2.2 Report all M/R, MCL, Public Notification (PN), and treatment technique violations for all rules including M/R violations for unregulated contaminant monitoring. This activity includes tracking monitoring results, and recording violations for all community water systems (CWS), non-transient non-community water systems (NTNCWS), and transient non-community water systems (TNCWS).				
	2.0.2.3 Report all formal enforcement actions and successfully link them to all appropriate violations.				

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	2.0.2.4 Report all variances and exemptions				
	2.0.2.5 Report all milestone information required under the regulations.				
	2.0.2.6 Report all required SWTR data (e.g., treatment codes for all surface water, purchased surface water, GUDI and purchased GUDI sources, seller's public water system identification (PWSID) number for purchased surface water and purchased GUDI sources, filtration reason codes, etc.)				
	2.0.2.7 Report compliance achieved, identify and correct erroneous data, and submit deactivation data to SDWIS/FED for all applicable systems, especially Significant Non-compliers (SNCs).				
2.0.3	Report any missing or previously unreported unregulated contaminant monitoring results data to SDWIS using the August 1994 State Reporting Guidance for Unregulated Contaminant Monitoring (Document number EPA-812-B-94-0010).	§142.15	Quarterly-- 45 days after the end of the calendar quarter (same schedule as compliance and violation SDWIS data)	N/A	On-going.

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2.0.4	Plan for and make system programming changes to meet any changes to the reporting requirements that will be effective in FY 2001, FY 2002 or early FY2003. (Appendix A of Document EPA-812-B-95-001 summarizes all of the current reporting requirements.) Specifically, plan for new regulation reporting requirements in sufficient time to meet reporting deadlines of these new rules. [Also see Implementation Guidances for each new rule for details on data management/data reporting requirements]	§142.15	Quarterly	N/A	On-going.
2.0.5	Verify and ensure the accuracy of SDWIS/FED data when SDWIS printouts are made available to the State.		As requested	Yes	Review SDWIS printouts when received.
<b>2.1 Compliance and Enforcement</b>					
2.1.0	Complete Annual Compliance Report	1414(c)	July 1, 2001; July 1, 2002	N/A	Report to be filed by July 2003.
2.1.1	Promote compliance with the regulations. [Notifying all systems of regulatory requirements and responding to questions (this includes CWSs, NTNCWSs and TNCWSs), taking enforcement action against recalcitrant or noncompliant systems, providing technical assistance, and issuing waivers, variances and exemptions, where appropriate.			N/A	On-going.



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2.1.2	Maintain records of pertinent State decisions (e.g., filtration decisions, waiver determinations). Report to system files all responses to M/R and MCL violations in accordance with escalation procedures as negotiated in the State Compliance Strategy. Report to system files all documentation of informal enforcement activities.	§142.14		N/A	On-going.

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2.1.3	Provide reporting on SNC Target systems and enter the number of systems which the State will address with formal enforcement by February 15, 2001 and February 15, 2002. Please use the standard format supplied with target list.		Feb 15, 2001 & Feb 15, 2002 report to SDWA Branch	N/A	On-going.

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2.1.4 Implement all PWSS Program Activities required by 40 C.F.R. § 142.15 & 142.16. Activities below are listed as sub-activities by National Primary Drinking Water Regulation (NPDWR).					
2.1.4.0	<p><b>SWTR:</b> Implement the entire rule for all system types, Conduct GUDI determinations for all remaining CWS not completed and all NCWS.</p> <p>Report in semi-annual self-assessment the number of filtration evaluations and the number of GUDI assessments completed</p> <p><b>Give status of percents for active/seasonal and unresponsive/orphan systems.</b></p>		report to SDWIS		<p>For completing GUDI determinations: CWS - June 29, 1994; NCWS - June 29, 1999; For reporting positive GUDI determinations to SDWIS (includes appropriate SDWIS source water code changes) - Quarterly.</p> <p>As of 3/31/03: 86% of the community water systems (219 systems) have been classified and 83% of the non-community systems (690 systems). Remaining PWS are testing, waiting on data, conducting additional testing, or have new supply intakes.</p> <p><b>NOTE:</b> current numbers have decreased due to systems becoming Inactive and being removed from inventory.</p>
2.1.4.1	<p><b>TCR:</b> Implement the entire rule for all system types. Implementation includes: enforcing routine and repeat monitoring, making compliance determinations, conducting sanitary surveys, and reviewing sample site plans. Enforce additional routine monitoring the month following a positive sample.</p> <p><b>Report number of sample site plans reviewed and discuss any major TCR implementation issues or problems.</b></p>		Semi-annual self assessment	N/A	On-going.

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2.1.4.2	<b>Phase II and V Rule</b> for nitrates and nitrites: Implement the entire rule for all system types. Implementation includes: enforcing initial and follow up monitoring, making compliance determinations, and following up on violations.		Semi-annual self assessment	N/A	On-going.
2.1.4.3	<b>Phase II and V Rule</b> for Chronic Contaminants: Implementation includes making compliance determinations for monitoring that has been conducted, enforcing follow-up monitoring where results are greater than the MCL, and follow-up on MCL violations. States are also encouraged to make development and implementation of waiver programs a priority implementation activity. Enforce follow-up monitoring requirements where results are less than the trigger level. Enforce initial monitoring, and enforce follow-up monitoring where results are between the trigger level and the MCL.		Semi-annual self assessment	N/A	On-going.
2.1.4.4	<b>Lead and Copper Rule (LCR)</b> for all PWSs: Implement the entire rule for all systems. Enforce routine water quality parameter monitoring and additional lead and copper monitoring. Enforce public education for all systems		Semi-annual self assessment	N/A	On-going.
2.1.4.5	<b>All Other Currently Regulated Chemicals:</b> Take enforcement actions for all arsenic MCL and M/R violations. Enforce total trihalomethane monitoring and MCL violations. Enforce current radionuclide standards. Enforce monitoring for other contaminants. Enforce against systems with other MCL violations		Semi-annual self assessment	N/A	On-going.

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2.1.4.6	<b>PN Rule:</b> Include public notification requirements in compliance assistance and enforcement actions that are taken on MCL, treatment technique, and M/R violations.		Semi-annual self assessment	N/A	On-going.
2.1.5	Revise the <b>State Compliance Strategy</b> to reflect previous changes in the Federal regulations, any new SNC definitions, State procedural or organizational changes, and State/U.S. EPA Enforcement Agreements. The revisions should also include updated timely and appropriate flow charts for TCR, total trihalomethane, radionuclide, Phase 2 and 5, SWTR, Lead Ban, and LCR violations and for the CCR [and other new rules] when available. The charts should trace the State's response from identification of a violation through the State's most formal enforcement tools to final compliance.	§142.11	As needed  Semi-annual self assessment	N/A	On-going.
2.1.6	Screen data submitted by public water systems for evidence of data falsification, and take follow-up enforcement action as appropriate.		Semi-annual self assessment	N/A	On-going.
2.1.7	Certify that the responsible State agency (if not the drinking water program) continues to enforce the Lead Ban, through inspections and State enforcement actions.	§142	Semi-annual self assessment	N/A	On-going.

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2.1.8]	[Maintain records of tests, measurements, analyses, decisions, and determinations performed on each PWS to determine compliance with application drinking water regulations; sanitary surveys, enforcement actions, vulnerability determinations, etc.; make records available to the Regional Administrator upon request.]	§142.14		N/A	On-going.
<b>2.2 Regulation Development and Authority</b> Adopt all rules on schedule [as required by §142.12 and any Special Primacy requirements found at §142.16]. States are strongly encouraged to adopt rules within the two years deadline to avoid a crunch in future years. Complete all primacy application packages as specified in any applicable memorandum of agreement or extension agreement. Report on any major implementation issues or problems. Apply for extension of time to adopt new regulations within two years of promulgation. Region III prefers <b>at least a 3 month lead time</b> to complete Extension Agreements by this deadline. Also see EPA's Primacy Update binder, mailed to each State at the beginning of June 1999, for all of the primacy revisions to specific rules and new primacy requirements to be added as per SDWA 1996. <b>NOTE: All rule effective dates, primacy revision package/extension request dues dates are included in Appendix E of the PWSS Guidance Document.</b>					
2.2.1	Lead and Copper Rule Minor Revisions Revise the State rules so that they are as stringent as the minor revisions published on January 12, 2000 in the Federal Register. Revise the State's implementation plan for the Lead and Copper rule, as necessary.	§142.12 §142.16(d)	Ongoing, final due date is January 14, 2002 or request an extension.	Yes	Rules adopted Spring 2002. Extension Agreement: Dec. 31, 2002 Primacy application submitted March '03.
2.2.2	Analytical Methods Rule Changes Revise the State rules so that they are as stringent as the analytical methods changes published on December 5, 1994, March 5, 1997 and December 1, 1999 in the Federal Register.	§142.12	Withing 2 years of promulgation	Yes	Rules adopted Spring 2002.

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2.2.3	<p>Consumer Confidence Report (CCR) - Revise State regulations to adopt CCR regulations.</p> <p>Obtain Governor's waiver of requirement for small systems to mail reports (if State chooses).</p>	§142.12 §142.16(f)	August 21, 2000 or by date established in Extension Agreement, but no later than by August 21, 2002.	No	Rules adopted Spring 2002. Extension Agreement: August 21, 2002
2.2.4	<p>Complete development of Interim Enhanced Surface Water Treatment Rule and the Stage 1 Disinfectants and Disinfection By-Product Rule; [including the Technical Revisions of January 2001]. Provide copies of early drafts of State rules for EPA review and comment. [Submit final Primacy Revision Application]</p> <p>Includes: Conduct the disinfection profiling monitoring for systems that request assistance.</p> <p>Collect DBP applicability data from PWSs, if applicable (ICR systems and any other systems the state decides to require to submit the data).</p> <p>Review and approve methods for calculating logs of inactivation of viruses for the disinfection profiling for systems using chloramines or ozone for primary disinfection.</p> <p>Respond to requests for approval of three years of existing operation data for disinfection profiling purposes.</p>	§142.12 §142.16(b), (g) & (h)	December 16, 2000 or submit Extension Request. Rule packages must then be submitted by date established in Extension Agreement, but no later than December 16, 2002.	N/A	On-going. Rules adopted Spring 2002 Extension Agreement: Oct. 31, 2002

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				FY 03	
2.2.5	Adopt changes to regulations as required by the April 28, 1998 revisions to the Primacy Regulations: includes obtaining minimum administrative penalty authority, changes to the PWS definition and changes to the definition of emergency conditions requiring alternate water supply provision. Provide copies of early drafts of regulation changes to EPA Region III for review and comment. If requested, provide Attorney General's statement explaining how the state's administrative penalty authority meets the new federal minimum requirements.	§142.11	April 28, 2000 or if extension requested and granted, by the date established by the Extension Agreement, but no later than April 28, 2002.	Yes	All were completed by Sept. 30, 2001
2.2.6	Maintain required statutory and regulatory authorities (those upon which primacy approval was based). Report on the status of any State reorganizations, and their effects on statutory or regulatory authorities, and on implementation.  Report on any changes to statutory, regulatory or laboratory certification status of the State Primacy Agency.	§142.12	Report changes or potential changes in semi-annual self-assessment.	N/A	On-going. No changes since last report. New, up-dated rules being prepared for 2004 legislative session.
2.2.7	Adopt Public Notification Rule or request extension to the deadline.	§142.12 §142.16(a)	By May 6, 2002. or if extension requested and granted, by the date established by the Extension Agreement, but no later than May 6, 2004	Yes	Primacy Application submitted March 2003.  Rules adopted Spring 2002.  Extension Agreement: February 28, 2003.



TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
2.2.8	Submit Radon Rule MMM Letter of Intent [90 days from final rule promulgation]	§142	estimated as Late 2001	No	Final rules not promulgated.
2.2.9	Adopt Radon Rule or request extension	§142	estimated as Late 2003	No	Final rules not promulgated.
2.2.10	Enter into mutually agreed upon Letter Agreement for implementation of LT1.	§142	Late 2001 or early 2002	No	Projected date of rule adoption: July 1, 2004. Extension to be applied for. Letter of Agreement for Implementation currently being reviewed.
2.2.11	Prepare for and adopt the Radionuclides or request an extension [promulgated 12/7/00]  Submit Primacy Revision Application or Extension Request to EPA	§142.12 §142.16(l)	December 2002 or if extension requested and granted, by the date established by the Extension Agreement, but no later than December 2004.	No	Primacy application submitted January 2003.  Rules adopted Spring 2002.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
[2.2.12]	[Prepare for and adopt Arsenic Rule] promulgated 1/22/01 Submit Primacy Revision Application or Extension Request to EPA	§142.12 §142.16(j)	January 22, 2003	No	Primacy application submitted January 2003.  Rules adopted Spring 2002.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
[2.2.13]	[Prepare for new regulations to be promulgated in 2001 and 2002, with State rule adoption due 2 years later: Ground Water Rule, LT1, Filter Backwash Recycling Rule, Lt2/Stage 2 DBP, MTBE SMCL]	§142.12 and §142.16 as applicable	within 2 years of promulgation	N/A	On-going. FBRR adopted Spring 2002. No extension request is anticipated.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS																														
				FY 03																															
2.3 Surveillance and Technical Assistance																																			
2.3.0	<p>Maintain an adequate sanitary survey program. Document deficiencies found in the surveys and follow-up to correct these deficiencies within the State’s authority. Please provide the number of CWSs, NTNCWSs, and NCWSs which are scheduled for sanitary surveys in FYs 2003 and 2004 in the State’s workplan and provide an update on the number of surveys completed. Please report on any key survey deficiencies or issues at SNC systems.</p> <p>Report sanitary survey numbers and key survey deficiencies or issues in semi-annual self-assessment</p>	§142.16	semi-annual self assessments		<p>Deficiencies observed during inspections are described in survey reports and systems’ responses to deficiencies are tracked with follow-up contact to systems for assurance of implementation plans.</p> <p>Estimated No. Sanitary Surveys (Class 1) to be Performed:</p> <table><tr><td></td><td><u>EPA Year 2003</u></td><td><u>EPA Year 2004</u></td></tr><tr><td><u>Class 1</u></td><td></td><td></td></tr><tr><td>CWS (C)</td><td>166</td><td>128</td></tr><tr><td>NTNCWS (P)</td><td>5</td><td>7</td></tr><tr><td>TNCWS (N)</td><td><u>4</u></td><td><u>12</u></td></tr><tr><td></td><td>175</td><td>147</td></tr></table> <p>No. Sanitary Surveys (Class 1) Performed Year-to-Date:</p> <table><tr><td></td><td><u>EPA Year 2003</u></td></tr><tr><td><u>Class 1</u></td><td></td></tr><tr><td>CWS (C)</td><td>99</td></tr><tr><td>NTNCWS (P)</td><td>6</td></tr><tr><td>TNCWS (N)</td><td><u>4</u></td></tr><tr><td></td><td>109</td></tr></table>		<u>EPA Year 2003</u>	<u>EPA Year 2004</u>	<u>Class 1</u>			CWS (C)	166	128	NTNCWS (P)	5	7	TNCWS (N)	<u>4</u>	<u>12</u>		175	147		<u>EPA Year 2003</u>	<u>Class 1</u>		CWS (C)	99	NTNCWS (P)	6	TNCWS (N)	<u>4</u>		109
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TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
2.3.1	<p>Maintain adequate plan and specification review program to assure that design and construction of new and modified drinking water system facilities will be capable of complying with the drinking water regulations.</p> <p>Please provide an update on the number of reviews completed, or key problem areas in semi-annual self-assessment.</p>	§142.10	semi-annual self assessments	N/A	<p>From October 1, 2002 - March 31, 2003: 156 water project plans reviewed 141 Permits to Construct issued</p>
2.3.2	<p>Maintain the capability to respond to emergency circumstances and to ensure provision of potable drinking water under emergency circumstances.</p> <p>Please report on any ongoing emergency issues in self-assessment</p>	§142.10	semi-annual self assessments	N/A	<p>18 technical representatives have received emergency response training and will receive additional in-depth training. Approximately 10 tech reps responded to winter ice storm affecting numerous water systems.</p>

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
2.3.3	<p>Maintain a Quality Management System which includes an adequate laboratory certification program. Update the State Quality Assurance Management Plan for the PWSS Program. The State PWSS Quality Assurance Management Plan (QMP) documents the Standard Operating Procedures (SOP) and QA/Quality Control requirements for the laboratory and the PWSS quality assurance systems. The QMP will include management and organization regarding QA, descriptions of technical tools of QA for all program functions including: laboratory certification and SOPs; PWS compliance, inventory and monitoring data; personnel qualifications and training, and other information. Once approved, this plan replaces the former QA Program Plan. This plan is mandatory for all PWSS grant recipients.</p> <p><b>Report on status of addressing EPA's QA recommendations. All conditions should be addressed by October 31, 2003.</b></p>	<p>40 C.F.R. §31.45</p> <p>EPA Guidance—EPA QA/R2</p>	<p>Final QMP must be submitted to EPA by July 1, 1999, or 2% of PWSS grant will be withheld</p> <p>Updated annually</p>	No	<p>Updating on-going. Updated QA/QC documents submitted to EPA July 2002. Awaiting EPA approval.</p>
2.3.4	<p>Develop and update the Quality Assurance Project Plans (QAPP) for collection, transport and analysis of samples intended for developing information or data to be used for implementation of the PWSS Program. QAPPs are to follow EPA guidance on plan development. QAPPs are not necessary if State PWSS Program staff do not collect any samples in the implementation of the PWSS program.</p>		<p>Final QAPP must be submitted to EPA by July 1, 2000.</p> <p>Updated annually</p>		<p>State program staff do not collect samples in the implementation of the PWSS program. QA/QC document (which includes QAPP) submitted to EPA July 2002. Awaiting EPA approval.</p>

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
[2.3.5]	<p>[Establish and maintain a state program for the certification of laboratories conducting analytical measurements of drinking water; assure availability to the state of laboratory facilities certified and capable of performing analytical measurements of all contaminants.]</p> <p><b>Report on status of completing PT sample studies and repeating of any analysis that were unacceptable in make-up studies.</b></p>	§142.10(b)(3) & (4)			On-going. Conducted by Office of Laboratory Services.
<b>2.4</b>	<b>Program Management</b>				
<b>2.4.0</b>	Prepare a preliminary FY 2001 and FY 2002 grant application(s) which addresses all applicable required grant elements, and submit all required grant forms and supporting documentation.	40 C.F.R. Part 31	July 1, 2000 (and July 1, 2001 if State does not elect to apply for a two year project and budget period. In this case, however, minor revisions and additional budget pages may still be needed.)	Yes	Grant applications submitted as required.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
2.4.1	Prepare and submit a final FY 2001 and FY 2002 grant application which addresses all Region III comments on the preliminary draft plan, including all budget documentation and supporting information.	40 C.F.R. Part 31	August 1, 2000 (and August 1, 2001 if State does not elect to apply for a two year project and budget period. In this case, however, minor revisions and additional budget pages may still be needed.)	Yes	Completed.
2.4.2	Prepare and submit a semi-annual self assessment which reports State progress in meeting State program plan commitments to the Region. Entails reporting on all activities as identified in the work plan including those performed by the recipient, by contractors and through interagency agreements. Self assessment shall include: a progress summary, justification for any outputs not submitted in accordance with the agreed upon schedule, and a discussion of anticipated program problems in the upcoming quarter(s). The first status report should contain a listing of each milestone (output) and their schedule completion dates for all proposals	40 C.F.R. §31.40 §142.15	May 15 <sup>th</sup> and November 15 <sup>th</sup> 2001 for FY '01 May 15 <sup>th</sup> and November 15 <sup>th</sup> 2002 for FY'02		On-going. Reports submitted as required.



TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
2.4.3	Provide a Final Financial Status Report documenting FY 2000 and FY 2001 expenditures so that the FY 2001 and FY 2002 PWSS grants can be processed. If State elects to apply for a two year budget and project period, FY 2001 FSR will be an interim submittal.	40 C.F.R. Part 31	December 31, 2000 for FY 2000 expenditures; December 31, 2001 for FY 2001 expenditures. The FY 2001 FSR will be an interim FSR if State is on a two year budget and project period.	Yes	FSRs submitted to EPA.
[2.4.4]	Maintain records	§142.14			

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3	<p><b>Activities Required to Receive Entire Drinking Water State Revolving Loan Fund (DWSRF) Program Allocation</b></p> <p><i>Note: Section 3 is included in this Generic PWSS Guidance for additional background information and to help describe the full breadth of the SDWA programs. If any state activity to meet requirements outlined here in Section 3 are funded under the DWSRF set-aside funds, they should not appear in your PWSS Program grant workplan. See additional National and Regional Guidances for more details on DWSRF applications.</i></p> <p><i>The activities under Sections 3.0, 3.1 and <del>3.2</del> 3.2 are required to receive the entire DWSRF Program Allocation. The activities under Section <del>3.2</del>, 3.3 Source Water Protection, are not required to receive DWSRF funds. However, if the State wishes to adopt alternative monitoring requirements, the State must have an approved source water protection program, and the State can use DWSRF funds to conduct source water assessments.</i></p>				
<p><b>3.1 Capacity Development</b></p> <p><u>Background Notes:</u></p> <p>The State had until September 30, 1999 to obtain legal authority or other means to ensure that all new CWSs and new NTNCWSs that commence operation after October 1, 1999, demonstrate technical, managerial, and financial, (TMF) capacity with respect to the NPDWRs. Twenty percent of a State’s allotment would have been withheld beginning October 1, 1999 for FY’00 funds. In the fiscal years following a state's initial documentation of a fully functional program, a state must document that it is requiring a demonstration of technical, managerial, and financial capacity by every new CWS and every new NTNCWS to avoid withholding of 20% of its DWSRF allotment. [1452(a)(1)(G)(i) and 1420 (a), and page 15 of the February 28, 1997 DWSRF Guidelines.]</p> <p>The State has until August 6, 2000 to develop and begin implementing a strategy to assist existing PWSs in acquiring and maintaining technical, managerial, and financial capacity, otherwise 10% of the FY ‘01 DWSRF funds allocated to the State will be withheld. In the fiscal years following a state's initial documentation of a fully functional program, a state must document that it is implementing its strategy to avoid withholding of 15% of its FY’02 DWSRF allotment and 20% in each subsequent year. [1452(a)(1)(G)(i) and 1420 (c), and page 16 of the February 28, 1997 DWSRF Guidelines.]</p>					

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.1.0	<p><b>Capacity Development Authority <u>(New Systems)</u></b> SDWA Section 1420 Legal authority must be effective by October 1, 1999 to ensure that new systems (CWSs and NTNCWSs) have technical, managerial, and financial capacity. The DWSRF 20% withholding provision began on October 1, 1999 for FY '00 funds. The withholding provision will continue into each successive FY until authority is obtained and is being implemented. The state’s program will be evaluated annually as of October 1, the first day of the FY. The withholding occurs at the time of the DWSRF award for those FY funds.</p> <p><b><u>COMMENT:</u></b> West Virginia initially provided documentation of adequate regulatory authority through a certification provided by the WV Attorney General’s Office dated November 30, 1998. On April 19, 1999 the U. S. EPA determined that the West Virginia program met EPA guidance and statutory requirements. West Virginia’s authority for the WV Bureau for Public Health to regulate water systems to ensure adequate technical, managerial and financial capacity is contained in WV Code §16-9(a) and §16-13C-3(a). There have been no changes to this authority since October 1, 1999.</p>				

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.1.0.1	<p>Annual Review and Reporting on New System Demonstration of TMF:</p> <p>In the fiscal years following a state's initial documentation of a fully functional program, <b>a state must document that it is requiring a demonstration of technical, managerial, and financial capacity by every new CWS and every new NTNCWS.</b></p> <p>Documentation could consist of summary statistics regarding the number of proposed new CWSs and NTNCWSs and the results of their required capacity demonstrations. [Documentation should also address methods used to evaluate and verify program implementation.]</p> <p>Each progress report (mid-year and end-of-year) should include:</p> <ul style="list-style-type: none"> <li>• Number and list of approved new CWSs and NTNCWSs</li> <li>• Number and list of new CWSs and NTNCWSs (commencing operation after October 1, 1999) that are not in compliance</li> </ul> <p>See PWSS Guidance, Appendix F for a sample reporting format.</p>	SDWA Section 1420	<p>with a given year's capitalization grant application; in the semi-annual self assessment; or in an entirely separate submittal.</p> <p>semi-annual self assessments</p>	Yes	<p>New systems are required to complete form EW-100, "Addendum Capacity Development Questionnaire." Upon review of the completed questionnaire, it is determined if the system has adequate capacity and the Permit to Construct is issued or denied.</p> <p>No new systems have applied for a Permit to Construct during FY2003. A Permit was issued to Pendleton Senior &amp; Family Services Center in October 2002 (FY2003) based on an application from FY2002.</p>

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.1.1	<p><b>Capacity Development Strategy (<u>Existing Systems</u>)</b> [1452(a)(1)(G)(i) and 1420 (c), and page 16 of the February 28, 1997 DWSRF Guidelines.]</p> <p><b>Background Notes:</b> The State has until August 6, 2000 to submit and begin implementing a strategy to assist PWSs in acquiring and maintaining technical, managerial, and financial capacity, otherwise 10% of the FY ‘01 DWSRF funds allocated to the State will be withheld. In the fiscal years following a state's initial documentation of a fully functional program, a state must document that it is implementing its strategy to avoid withholding of 15% of its FY ‘02 DWSRF allotment and 20% in each subsequent year.</p> <p>In preparing their capacity development strategies, the State must consider, solicit public comment on, and include as appropriate the following:</p> <p>A. The methods or criteria that the State will use to identify and prioritize the PWSs most in need of improving technical, managerial, and financial capacity.</p> <p>B. A description of the institutional, regulatory, financial, tax, or legal factors at the Federal, State, or local level that encourage or impair capacity development.</p> <p>C. A description of how the State will use the authorities and resources of this title or other means to assist public water systems in complying with NPDWRs, encourage the development of partnerships between public water systems to enhance the technical, managerial, and financial capacity of the systems, and assist public water systems in the training and certification of operators.</p> <p>D. A description of how the State will establish a baseline and measure improvements in capacity with respect to NPDWRs and State drinking water law.</p> <p>E. An identification of the persons that have an interest in and are involved in the development and implementation of the capacity development strategy (including all appropriate agencies of Federal, State, and local governments, private and nonprofit PWs and PWS customers)."</p> <p>Unless the State has developed (including addressing elements A through E listed above) and is implementing a capacity development strategy by August 6, 2000, the State will receive only:</p> <ul style="list-style-type: none"><li>• 90 percent of DWSRF allocation for fiscal year 2001;</li><li>• 85 percent of DWSRF allocation for fiscal year 2002; and</li><li>• 80 percent of DWSRF allocation for each subsequent fiscal year.</li></ul> <p><b>COMMENT:</b> Strategy was completed and submitted to EPA in August 2000 and was subsequently approved September 2000. WV has been implementing the strategy since submission (see other items related to Strategy Implementation and Reporting.</p>				

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.1.1.1	<p>Initial Documentation of Strategy for Existing Systems:</p> <p>The State must document that it has and is implementing a capacity development strategy for <u>existing systems</u>. The documentation must include the following:</p> <ul style="list-style-type: none"> <li>• The State must certify that it solicited public comments on the five elements listed above as part of the preparation of its capacity development strategy. The State must describe relevant public comments and its responses to them.</li> <li>• The State must describe which of the listed elements (A-E) the State has included or excluded from its strategy, and why each element was included or excluded.</li> <li>• The State must describe how the selected elements together can be rationally considered to constitute a strategy to assist PWSs in acquiring and maintaining technical, managerial, and financial capacity.</li> <li>• The State must describe how it will implement its strategy and evaluate its progress toward improving PWS capacity.</li> </ul>	SDWA Section 1420(c)	<p>The State must document that it has and is implementing a capacity development strategy for <u>existing systems</u> by August 6, 2000.</p> <p>Most recent report due November 2002.</p>	Yes	Strategy was completed and approved September 2000. Annual reports documenting implementation of strategy were submitted to EPA in November 2000 and November 2001.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.1.1.2	<p>Annual Review and Reporting for <u>existing system</u> implementation:</p> <p>In the fiscal years following a state's initial documentation of a fully functional program, a state must document that it is implementing its capacity development strategy for <u>existing systems</u>.</p> <ul style="list-style-type: none"> <li>Each year, as a stand-alone submittal; as part of the semi-annual self assessment; or as part of the state's capitalization grant application, the state must provide documentation showing the ongoing implementation of their capacity development strategy.</li> <li>Such documentation may consist of a concise narrative description of the major activities being conducted and planned for under the state's capacity development strategy.</li> </ul>	SDWA Section 1420	A state must document its on-going implementation of its capacity development strategy for <u>existing systems</u> for EPA withholding decisions to be made as of October 1 of each successive FY.	Yes	Annual Report submitted to EPA in November 2001. The Report documented implementation of the strategy.
3.1.2	<b>Other Annual Review and Ongoing Reporting Requirements:</b>				
3.1.2.0	Submit, and periodically update, a list of CWSs and NTNCWSs that have a history of significant noncompliance (SNC) and, to the extent practicable, the reasons for their noncompliance.	1420(b)	<p>June 15, 2000.</p> <p>Next report due June 15, 2003.</p>	Yes	<p>Completed June 15, 2000.</p> <p>Report in progress and we anticipate meeting the deadline of 6-15-03.</p>

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.1.2.1	<p>Submit a report on the success of its enforcement mechanisms and initial capacity development efforts in helping CWSs and NTNCWSs having a history of significant noncompliance improve their capacity. [Issues to be addressed include: What are the enforcement and compliance mechanisms that have worked best in helping systems in significant noncompliance return to compliance?</p> <p>How do the States see their capacity development strategy helping systems with a history of significant noncompliance achieve and maintain technical, managerial, and financial capacity?</p> <p>What barriers does the State program face that limit the effectiveness of either enforcement or capacity development as tools to help systems with a history of significant noncompliance?]</p>	SDWA 1420(b)(2)	August 6, 2001	Yes	Report was completed and submitted August 2001; approved by EPA November 2001.



TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.1.2.2	No later than 2 years after a State adopts a capacity development strategy, and every 3 years thereafter, the primacy agency must submit a report to the Governor on the efficacy of the strategy and progress made toward improving the technical, managerial, and financial capacity of PWSs in the State. The report shall also be made available to the public.		2 years after a State adopts a capacity development strategy, and every 3 years thereafter.  Next report due September 30, 2005.		The "Report to the Governor" was completed and submitted by the September 30, 2002 deadline.
3.2	<b>Operator Certification Programs</b>				
3.2.0	According to the Guidelines, States planning on submitting their <u>existing</u> Operator Certification Programs to EPA as 'substantially equivalent' must do so by August 5, 2000.	2/5/1999 Guidelines	Submit Program to EPA by August 5, 2000 (substantially equivalent)	No	Not applicable.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.2.1	<p>States that need to <u>amend their existing</u> <b>Operator Certification Programs</b> to meet the Guidelines must have this process underway in FY 2000. To avoid the 20% SRF withhold, States must adopt and be implementing Programs that meet the baseline requirements of the Guidelines by February 5, 2001.</p> <p>Begin Program review and amendment process to meet Guidelines</p> <p>(EPA still expects to issue a Federal Register Notice on these requirements in 2001)</p>	2/5/1999 Guidelines	February 5, 2001, to avoid 20% SRF withhold.	Yes	<p>Program approved by EPA on 2-20-02. Ongoing.</p> <p>Monthly meetings to review &amp; evaluate courses to eliminate inconsistencies and subjectivity among personnel and ensure compliance with federal / state regs.</p> <p>Agreement reached with WV Bd of Education to assist in validation of exams and training tasks. Currently developing new Class IV PWS operator exam for review by WV Dept of Education for validation.</p> <p>Attend various courses sponsored by the WV Public Service Commission, WV Rural Water Association, Environmental Training Center, to improve &amp; update our knowledge.</p> <p>Coordinate with other state agencies to help provide and support training. Working with other agencies to develop alternative wetlands training</p> <p>Trained staff in use of computer-grading system.</p> <p>Prepare and distribute every 2-3 months a Division newsletter called "Drips &amp; Drops."</p>

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.3	<b>Source Water Assessment and Protection</b> <u>Background Notes:</u> <i>Source water assessments are required of primacy States, if the State chooses to adopt alternative monitoring requirements under 1428(b). The State must obligate (but not expend) its grant funds to delineate and/or complete source water assessments within 4 years after the State receives its grant. [1452(k)(1)(C), and pages 22-23 of the DWSRF Guidelines.] In addition, up to 10 percent of the FY 1998 funds can be set aside to administer or provide technical assistance through source water protection programs.</i>				
3.3.0	Implement State Source Water Assessment Program (SWAP) Plan, and report progress to EPA in semi-annual PWSS reports. Include copies of contract agreements, MOUs, etc. with other agencies and contractors. Report relevant activities underway, <del>pre-SWAP approval</del> . Discuss any significant barriers to implementation with EPA as soon as possible.  [Submit Source Water Assessment and Protection Reporting matrix annually for CWS/NTNCWS/TNCWS]	1453(a)(3)   GPRA for CWS	semi-annual self-assessments, (or other mutually agreed upon dates, such as alternate DWSRF setaside reporting dates)		1) WV DHHR issued 3 SWAP contracts for 54 community surface systems - completed in March 2003. Susceptibility Reports – 48 completed and mailed by April 2003.  2) WV DHHR issued 2 contracts for 28 community groundwater systems completed in February 2003. Susceptibility Reports
3.3.1	Optional: Develop and submit a State source water quality protection partnership program. Evaluate local petitions.	1454(a)(1)	semi-annual self assessments		
3.3.2	Optional: Develop and submit an application for State ground water protection program assistance.	1429(c)(1)	semi-annual self assessments		

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
3.3.3	<p>Optional: Adopt interim alternative monitoring requirements, as appropriate, for PWSs with a completed source water assessment.</p> <p><b>Meet with EPA to discuss approval needed for implementation. Start monitoring and give specifics on your review.</b></p>	1418(a)(1)			Not contemplated at this time.
4.	<b>RECOMMENDED ACTIVITIES</b> (These are activities that do not affect PWSS Primacy or the receipt of Drinking Water State Revolving Loan Funds)				
4.0	<p>Report system street address information and the latest sanitary survey information to SDWIS, including sanitary surveys at Federal facilities. Please also report owner type codes, so that Federal facilities can be identified, and service area category information codes, so that schools, mobile home parks, etc., can be identified. Please submit complete and accurate source information. (Refer to Federal Reporting Data System (FRDS)/SDWIS documentation for the details on this reporting.) Please provide complete treatment process and treatment objective codes so that source waters requiring treatment beyond conventional treatment to address source water quality problems can be identified in 305(b) water quality assessments, and the Index of Watershed Indicators.</p>	SDWIS reporting Guidance	Quarterly to SDWIS	No	On-going.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
4.1	Enter informal enforcement actions to SDWIS to present a more complete picture of violation follow-up.		Quarterly to SDWIS		Currently use only formal enforcement actions.
4.2	Enter or correct latitude/longitude information to SDWIS for any remaining systems. Enter or correct the information on surface water systems first. Priorities for entering data for the remaining systems are groundwater CWSs next, then groundwater NTNCWSs, followed by TNCWSs. Coordinate, as appropriate, with the EPA data management staff to ensure that all needed data storage capabilities for source water protection efforts are accounted for in the modernized EPA STorage and RETrieval system (STORET), EPA's data management program for ambient water quality. Also coordinate with State Clean Water Act and EPA staff to strengthen State georeferencing capabilities to better track monitoring information for mapping and GIS applications. GIS tools, including the Reach File 3 system that assigns unique location identifiers to the waters of the U.S., will be valuable in source water assessments.		Quarterly to SDWIS		Ongoing: SWAP contractors are continuing to acquire Lat / Long data for surface water and ground water systems' intakes and plant locations.
4.3	Develop and maintain a cross connection control program	§142	semi-annual self assessments		Initiated a 36-hour Cross Connection and Backflow training / inspector / tester course. Training on-going.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
4.4	Interact with other State programs, tribal, and local governments, and other stakeholder groups that affect or are affected by the drinking water program (e.g., wellhead protection programs, watershed protection programs).		Quarterly to SDWIS		
4.4.0	Plan for source water protection and source water assessment programs simultaneously. For example, use current information on the hydrology and hydrogeology of different regions of the State to determine the degree of detail appropriate for the source water assessments. These assessments are necessary to support the source water protection programs being considered. Protection programs will likely be necessary in order to provide local flexibility on monitoring relief, ground water disinfection, regulation of Class V underground injection control wells, and filtration.		semi-annual self assessments.		Ongoing. West Virginia Wellhead Protection Program helps guide local drinking water protection efforts and awareness.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
4.4.1	Participate in State implementation of the 305(b) guidelines for drinking water to elevate awareness of drinking water as a designated use within the 305(b) program, increase the percentage of waters assessed for drinking water use support, and enhance the accuracy and value of the assessments. Facilitate a working relationship between the State drinking water and clean water staff to provide the most accurate and representative assessment of source waters, based on available data which the State believes best reflects the quality of the resource. Work with State water quality standard staff to ensure that use designations under the Clean Water Act reflect the location of surface source water areas for drinking water intakes, and wellhead protection areas which may be influenced by surface water (i.e., induced infiltration of surface water into drinking water wells). Also, work cooperatively with State ambient monitoring staff, including the 305(b) staff, to ensure that duplication of monitoring efforts in source water assessment projects are not occurring, that existing data are recognized and used, and that any new data that are collected are appropriate. EPA Region III will assist in the use of STORET data as needed.		semi-annual self assessments.		Staff of the Bureau for Public Health has developed a working relationship between the State's SDWA Program, Water Quality Board and Clean Water Act Program to provide the most accurate and representative assessment of source waters, based on available data which the State believes best reflects the quality of the resource.  Participates with the USGS and WV Division of Environmental Protection on the ambient groundwater monitoring program.
4.5	Coordinate with national, State, and local agencies to encourage identification and reporting of waterborne disease outbreaks associated with drinking water.		semi-annual self assessments.		On-going.
4.6	Encourage systems to optimize their treatment plant performance beyond current requirements.		semi-annual self assessments.		On-going.

TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
4.7	Perform public education responsibilities, such as responding to press inquiries, educating the general public, and conducting outreach.		semi-annual self assessments.		On-going.
4.8	Obtain Internet access to improve communications with other agencies, and outreach to the public. Develop computer communications with field offices.		semi-annual self assessments.	Yes	Currently have Internet access.
4.9	Track the following compliance assistance activities: small system assistance programs, workshops, onsite assistance, guidance on State regulations and other outreach materials, hot lines or other responses to inquiries from individuals, trade shows, and conferences. <b>Note:</b> The Office of Enforcement and Compliance Assistance at Headquarters is interested in State compliance assistance efforts. Please provide whatever information is easily available, or that does not require extensive time and resources to collect. (This type of information should also be included in the State's Annual Compliance Report, due each July 1 for the previous calendar year.)		semi-annual self assessments.		WV Rural Water Association workshops, agency newsletters, and the American Water Works Association provide applicable information. OEHS staff are often presenters at these meetings.



TASK NO.	ACTIVITY	REFERENCE	DUE DATE	COMPLETED ?	COMMENTS
				FY 03	
4.10	<p>Water Conservation Guidelines: On August 6, 1998, EPA published a document entitled "<i>Water Conservation Plan Guidelines</i>." These voluntary guidelines will encourage conservation by water systems, particularly small systems, thereby extending the life of water treatment infrastructure and reducing costs.</p> <p>The guidelines do not contain any federal requirements; however, after August 6, 1999 states and Indian Tribes may require water systems to submit a water conservation plan consistent with EPA's guidelines as a condition of receiving a loan from a State Drinking Water Loan Fund.</p>		semi-annual self assessments.		Capacity Development assessments encourage systems to control water loss through leak and/or inadequate metering.
4.11	Drought Contingency and Water Supply Assistance: Continue to monitor water systems affected by drought conditions to ensure an adequate supply of water. Assist water suppliers with obtaining alternate sources, handling any contamination associated with the drought, development of contingency plans and assisting with outreach efforts on water conservation.		semi-annual self assessments.		On-going.
5	<b>ADDITIONAL STATE ACTIVITIES:</b> Include here any additional projects funded under the PWSS grant. You may also want to use this area to track equipment purchases, staff hiring, etc. or do so on a separate page.				